

Service Charges (Excluding GST)

Group	SL	Items	Revised Service Charges (w.e.f. 01.02.2025)
01		Cross Border Trade	
	1	Export Bill lodgement charges Note-In Case of Rupee bills, equivalent USD should be arrived at Bill Buying Rate prevailing on the date of transaction.	Bill up to USD10000/--Rs.750/- Above USD 10000 and up to USD 25,000 Rs.1,000/- Above USD 25,000 – Rs.1,500/- (Additionally Rs.100 per shipping bill to be charged if more than one shipping bill is submitted under a single export bill.) (Note-In case of Bill up to USD1000/- (or equivalent in any other currency), Branch Manager may grant concession not exceeding Rs.250 per bill.)
	2	Branches Forwarding export documents to another bank due to reasons such as L/C is restricted to or confirmed by another Bank	Rs. 3000 Per Bill
	3	Where reimbursement under L.C is claimed by the bank from another A.D in India.	
	4	Overdue Export Bill Charges	Rs.500/-per quarter per bill (Note-Overdue charges will be recovered at the end of every quarter. However, pro rate charges to be taken in first quarter and in the quarter when bill is realized).
	5	e-FIRC	Issue - Rs.200/- per e-FIRC Extension- Rs. 100/- per instances
	6	Realisation of Export Bills 1) via e-FIRC (issued by other Bank)/ the funds received by RTGS/NEFT for Foreign Currency Bills 2) Via Foreign Currency Inward received through us 3) Invoiced in INR	Bills up to USD 10000-Rs.500/- per bill Bills above USD 10000 to USD 500000-Rs. 1000/- per bill Bills above USD 500000-Rs. 2000/- per bill Nil Nil
	7	Export Bills returned unpaid	Rs. 1500/- per bill
	8	Extension of due date of Export bills	Rs.1500/- per bill for each event



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	9	Late submission of Export documents	Up to 21 days of export: No Charge 22 to 60 days of export: Rs.500/- per Shipping Bill Beyond 60 days after export:Rs.1000/- per Shipping Bill
	10	Advising of issue/ amendment of Export LC/Guarantee	Rs. 2500/- per instance
	11	Adding confirmation to Export Letter of Credit	0.25% per quarter and part thereof subject to minimum Rs.2000/-
	12	a) Issuance of Foreign Letter of Credit (LC)/Bank Guarantee (BG)/ Financial Indemnity, b) Enhancement of the value and/or Extension of Validity of Foreign LC/BG, c) Reinstatement of Foreign LC Note- In case of deferred payment LC, charges will be computed based on the outstanding liability amount at the commencement of each quarter and not for the entire amount/tenure as applicable in case of other type of LCs.	0.25% per quarter and part thereof Subject to minimum Rs.2000/- For Usance LC –upto expiry +Usance period For Sight LC- Upto Expiry Date For BG- Upto Claim period or expiry whichever is larger. Note- i) Guarantee against GOI/Bank counter grantee or 110% cash deposit – 25% of the applicable charges. ii) For extension in validity, enhancement in the value, difference between total revised charges minus charges already recovered will be applicable.
	13	Issue of other amendments of Foreign LC/BG	Rs.2000/- per amendment
	14	Payment of import bills under Letter of Credit	Up to USD10000/-:Rs 1000/- flat Above USD10000 to USD 100000/-:Rs2500/- flat Above USD100000/-:Rs5000/-flat
	15	Devolvement of import bills under Letter of Credit	Up to USD10000/-:Rs 2500/- flat Above USD10000 to USD 100000/-:Rs5000/- flat Above USD100000/-:Rs10000/- flat



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	16	Discrepancy Charges for Import documents under L/C (To be deducted from the bill proceeds while settling the bill amount. Branches to ensure that the necessary clause regarding charging the discrepancy fee in case of discrepant documents is incorporated in the LCs opened by them).	US\$100.00 or its equivalent per bill from the beneficiary.
	17	Commission on Lodgment of Import bills received by Bank	0.15% of Bill amount Minimum-Rs.1000/- Maximum-RS.25000/- If settled from Foreign Currency Loan/Buyers Credit (BC) arranged through our Foreign Branches. Flat Charges: Rs.2000/-
	18	Payment of Import Documents received directly by Importer/ Advance Remittance of Import	0.125% of Bill amount Minimum-Rs.1000/- Maximum-RS.10000/-
	19	Non-submission of Bill of entry/Evidence of import within 180 days from the date of shipment	Up to 180 days from date of Import –NIL 181 to 360 days from date of Import -Rs.1000/- flat Beyond 360days from the date import-Rs2000 flat
	20	Issue of Delivery order	Rs.1,500/- per Delivery order
	21	Write-off (Export/Import)	Rs1500/- per bill
02	Cross Border Remittances		
	1	Inward Remittance effected under SWIFT	For credit to account with our bank Up to USD500-NIL Beyond USD 500-Rs.100 per transaction For credit to account with other bank: Rs.500 per transaction
	2	Foreign currency instruments (personal cheques, drafts etc.) favouring resident beneficiaries sent for collection	➤ Up to USD 100-Rs100/- per instrument ➤ Above USD100 and up to USD 1000-Rs 1000/- per instrument ➤ Above USD 1000-Rs 2000/- per instrument



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	3	Purchase/sale of Foreign Currency	Rs. 200/- in addition to the margin of Purchase/sale from FFMC
	4	Remittances under LRS	Up to USD1000-Rs. 500/- flat Above USD1000 to USD10000/- -Rs 1000/- flat Above USD10000/ -Rs. 2000/- flat
	5	Other than LRS	@0.10% (Minimum-Rs.500/-, Maximum-RS.5000/-) Note: Remittance <ul style="list-style-type: none"> of FCNR (B) Accounts closure proceeds - Free of Charge, for conversion of funds in EEFC Accounts – Rs.500/- per transaction
	6	Issuance of drafts	Up to USD 2500- Rs 1000/- Flat Above USD 2500 and up to USD50000-Rs 5000/- Flat Above USD50000-Rs 10000/- Flat Note: A 50% concession applies for Individual customers.
03	Capital Account Transaction		
	Overseas Direct Investment (ODI)		
	1	New UIN creation	If the transaction is processed under Automatic Route: Rs.15,000/- per UIN If the transaction requires RBI approval under Approval Route: Rs.25000/- per UIN
	2	Reporting of Annual performance Report (APR)	Before due date -Rs.2000/- per APR After due date-Rs.5000/- per APR For every resubmission -Rs.2000/- per instance.
	3	Disinvestment of Foreign Entity (FE)	Without Delay/ within the stipulated time frame- Rs. 15000/- With Delay/after the due date of reporting- Rs. 25000/-
	4	Transfer of UIN	Rs. 25000/- per UIN
	6	Change of profile of Foreign Entity(FE)/Indian Entity (IE)	Rs 5000/- per occasion



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	7	Processing of application of Late submission Fee	Rs 15000/- per UIN
	8	Reporting of Form FC for various events {Events examples- Investment/ Disinvestment in SDS, Change in structure of FE, Remittances, Loans, Guarantee, Pledge, Creation of charge, Non-fund based financial commitment, Swap of Shares, OPI etc.}	Without Delay : Rs.5000/- per event With Delay: Rs.10000/- per event
	9	Issuance of NOC for SBLC to be issued by other banks	Rs. 25000/- per NOC
	10	Reporting to RBI for Post Facto approval/Compounding Contravention /Prior Approval	Rs. 25000/- per instance
FDI			
	11	FIRC Charge	Issue: a) If FIRC amount is less than and equal to USD5000 (or equivalent in any other currency)- Rs.1000/- per FIRC b) If FIRC amount is more than USD5000 (or equivalent in any other currency)-Rs.15000/- per FIRC Extension: Rs.1000/- per instance
	12	FIRMS reporting	Rs. 5000 per form(If FIRC issued by us) Rs. 25000 per form (if FIRC issued by other bank.)
	13	RBI correspondence	Rs. 5000/- per case.
Branch Office (BO)/ Liaison Office (LO)/ Project Office (PO)			
	14	Processing of application for setting up of LO/BO/PO in India	Rs. 5000/- per application
	15	Processing of subsequent application/s after setting up of LO/BO/PO in India	Rs. 2500/- per application
External Commercial Borrowing(ECB)			
	16	ECB (Form 83 scrutiny)	Rs.10000/- per application
	17	Reporting of other FORM/ ANNEXURE related with ECB to RBI	Rs.500/- per reporting



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04		Miscellaneous	
	1	Charges for availing FX Retail Platform	Rs 50/- per deal in addition to the charges as levied by CCIL
	2	Issuance of any Certificate/ Certification of credentials of Forex Customers/Forwarding application /documents to RBI/Govt. Agency/Banks etc.	Rs. 1000/- per instance
	3	SWIFT Charges	Rs 1500/- per instance for LC and BG Rs 500/- per instance for others
	4	Booking of forward contract	Rs.500/- for every contract
	5	Early delivery/ Extension/ Cancellation of Forward Contract	Rs.500/- for every request + Swap cost.
	6	Processing Charges for forex documents/transactions (not covered elsewhere in this list): (i)Requiring RBI approval (ii)Requiring RBI Clarification (iii)Requiring RBI reporting	 Rs.15000/- per instance Rs.5000/- per instance Rs.1000/- per instance

Note

- GST as applicable to be recovered separately in addition to the stipulated charges wherever applicable.**
- All out of pocket charges like courier charges, SWIFT charges, etc. to be recovered additionally/separately will be as actual cost.**
- Staff/Ex-staff, eligible for staff concession are exempted from all charges except courier charges which are to be charged at actual.**
- USD slab charges for other than USD currency bills will be calculated on the basis of equivalent to USD**

